Classified/Management/Confidential/Supervisory

REQUIRED Documents to Enroll Dependents

(Please submit copies only AND black out all financial and social security information)

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| **Dependent Type** | **Required Documents** |
| **Spouse**  Legally married husband or wife as defined by state law who is a US citizen or legal resident of the US | **Marriage Certificate AND**  ***If married filing jointly*** *– first page only of the last year’s Federal Tax Return (1040,1040A, 1040EZ, 8879, or 4868*  ***If married filing separately –*** *first page only of the last year’s Federal Tax Return from employee and spouse* |
| **Domestic Partner**  Partners as confirmed by the State | California Certificate of Domestic Partnership issued by the Secretary of State |
| **Child – Biological**  Direct biological descendants under age 26 | Government issued birth certificate |
| **Child – Step**  Direct biological descendants from a spouse’s prior family under age of 26 | Government issued birth certificate **AND** marriage certificate |
| **Child – Adopted**  Legally adopted children under age 26 | Government issued adoption certificate **AND** government issued birth certificate |
| **Child – Guardianship**  Persons under the age of 18 whom you have legal guardianship | Court order of legal guardianship |

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| **Dependents Eligible for Coverage** | **Dependents NOT Eligible for Coverage** |
| Spouse Child – Adopted  Domestic Partner Child – Guardianship  Child – Biological  Child - Step | Ex-Spouse Grandchildren  Siblings Aunt/Uncles  Parents Niece/Nephews  Grandparents Cousins |